

**ELECTRA HOSPITAL DISTRICT
ELECTRA MEMORIAL HOSPITAL
BOARD OF DIRECTORS MEETING
DECEMBER 16, 2019**

Chairman Johnny Miller called the regular meeting of the Board of Directors to order at 6:10 p.m. in the Education Center at Electra Memorial Hospital, 1207 S. Bailey St, Electra, Texas. Board members present were Mr. Miller, Billy Don Clark, John Prickett, Roger Sanford, Stuart Smith, Paula Rodgers, and Carol Bourland. Others present were Rebecca McCain, CEO/Administrator, Ginnie Holmes, CFO, Kim Gilbert, CCO, and Anita Williams, DON.

Mr. Prickett gave the invocation.

NURSE STAFFING REPORT – KIM GILBERT, CCO & ANITA WILLIAMS, DON

Mrs. Gilbert and Mrs. Williams gave the Nurse Staffing Committee report. The Committee met on November 6, 2019, regarding issues with staffing and patients. Reported vacancies included one RN and one LVN. The Committee also discussed PRN staffing minimum requirements of 24 hours a month. Mrs. Gilbert and Mrs. Williams concluded with discussion regarding duties of the CCO and DON.

BOARD EDUCATION – RURAL HOSPITAL 101 – PART 2

Mrs. McCain presented Part 2 of the Rural Hospital 101 series. The education included information about the importance of rural hospitals from a handout *Why We Need Rural Hospitals*.

No action was taken.

CONSIDER CONSENT AGENDA ITEMS

Mr. Clark moved to approve the consent agenda items as presented. Mr. Smith seconded and the motion carried unanimously. The consent agenda is attached to and made a part of these minutes.

ANNUAL REVIEW OF ELECTRA HOME HEALTH QUALITY IMPROVEMENT PLAN

Mrs. McCain presented the Electra Memorial Hospital Home Health Quality Assurance Plan for the Board's review and approval. Mrs. Rodgers moved to approve the Plan as presented. Mr. Clark seconded, and the motion carried unanimously.

CONSIDER APPROVAL OF JULY 3RD INDEPENDENCE DAY CELEBRATION

Mrs. McCain proposed a July 3rd Independence Day Celebration to be held at the Hospital. The Celebration would be like those held the past 4 years, including tent, tables, and chair rental, food and games. Mr. Prickett moved to approve the Celebration. Mr. Clark seconded the motion, which was approved unanimously.

APPROVAL OF JULY 3RD CELEBRATION FIREWORKS CONTRACT

Mrs. McCain presented a contract with Rushing's Pyrotechnics LLC for a firework show on July 3rd. Mr. Sanford made a motion to approve the contract in the amount of \$10,000. Mr. Clark seconded, and the motion carried unanimously.

RENEWAL OF INSURANCE POLICY

Mrs. McCain presented the property and general liability policy renewal for Goldsmith's Drug, Iowa Park Pharmacy, and Electra Medical Supply for the Board's approval. The renewal premium is \$25,286. Mr. Sanford moved to approve the renewal as presented. Mrs. Bourland seconded the motion, which was approved unanimously.

APPROVAL OF REPAIRS TO ROOF AT GOLDSMITH'S DRUG

Mrs. McCain requested approval of repairs to the roof at Goldsmith's Drug. The out of pocket cost of the repair is \$65,017. Marseal quoted \$99,008.38 for repairs and insurance proceeds received for the damage are \$33,992. Mr. Clark made a motion to approve the out of pocket repair cost. Mrs. Rodgers seconded, and the motion carried unanimously.

RENEWAL OF WORKERS COMPENSATION INSURANCE POLICY

Mrs. McCain presented the workers compensation insurance policy renewal with Texas Mutual. The renewal premium is estimated to be \$49,388, an increase of \$2,438 from last year, but is paid monthly based on payroll expenses. Mr. Smith moved to approve the renewal as presented. Mr. Prickett seconded the motion, which was approved unanimously.

ADJOURNMENT

There being no further business to come before the Board, Mr. Smith made a motion to adjourn. Mr. Prickett seconded, and the Board voted unanimously to adjourn at 7:07 p.m.

Johnny Miller, Chairman

Stuart Smith, Secretary