

**ELECTRA HOSPITAL DISTRICT
ELECTRA MEMORIAL HOSPITAL
BOARD OF DIRECTORS MEETING
JANUARY 25, 2021**

Chairman Johnny Miller called the regular meeting of the Board of Directors to order at 6:10 p.m. in the Education Center at Electra Memorial Hospital, 1207 S. Bailey St, Electra, Texas. Board members present were Mr. Miller, Roger Sanford, Stuart Smith, Paula Rodgers, Carol Bourland, and James Brockriede. Billy Don Clark was not present. Others present were Rebecca McCain, CEO/Administrator; Ginnie Holmes, CFO; and Kim Gilbert, CCO.

Mrs. Rodgers gave the invocation.

PUBLIC COMMENT

None

NURSE STAFFING REPORT – KIM GILBERT, CCO

Mrs. Gilbert gave the Nurse Staffing Committee report. Reported vacancies included one tech and one LVN. Mrs. Gilbert discussed issues regarding travel nurses and the differences in current staffing versus staffing prior to COVID-19. Staffing has changed due to COVID-19 infusions, testing and vaccines. Mrs. Gilbert concluded by saying that throughout the pandemic there have been lessons learned and we are resourceful.

BOARD EDUCATION – STIMULUS PAYMENTS AND FORGIVENESS REQUIREMENTS

Mrs. McCain reviewed the COVID-19 Stimulus Funds and Forgiveness Requirements. Electra Memorial Hospital received \$4,018,018.95 and the Iowa Park Clinic and Park Clinic received \$98,922.84 in Stimulus Funds. Qualified providers of health care, services and support may receive Provider Relief Fund payments for healthcare-related expenses or lost revenue due to COVID-19. These distributions do not need to be repaid to the US government, assuming providers comply with certain terms and

conditions. The final terms and conditions are not yet determined. Electra Hospital District received \$2,226,356.72 from the Paycheck Protections Program Loan. Currently, the Forgiveness Application and Questionnaire have been submitted for loan forgiveness. The State Office of Rural Health provided a Small Rural Hospital Improvement Grant Program (SHIP) COVID-19 Grant in the amount of \$84,317. The Funds Expended Report was submitted on October 16, 2020 for personnel salaries in response to COVID-19 impacts and paid leave for exposed staff. Lastly, the hospital received \$5,987 from the Texas Hospital Association (THA) Foundation Grant. These funds were used to implement telehealth capabilities.

No action was taken.

CONSIDER CONSENT AGENDA ITEMS

Mr. Sanford moved to approve the consent agenda items as presented. The consent agenda is attached to and made a part of these minutes. Mr. Smith seconded, and the motion carried unanimously.

MEDICAL STAFF REPORT

Mrs. Holmes presented the December statistics to the Board. December included 24 admissions for 148 patient days, 6 swing bed admissions for 112 patient days, 6 observation days, and 204 emergency department visits.

CONSIDER MEDICAL STAFF APPOINTMENT

Mrs. McCain presented the following practitioner as approved and recommended by the Medical Staff for appointment to the following category:

Courtesy Medical Staff:

Fardin Djafari, MD

Wichita Falls Provider/Cardiology

On motion by Mr. Sanford, seconded by Mrs. Rodgers, the Board unanimously approved the appointment as recommended.

CALL ELECTION TO ELECT BOARD MEMBERS FOR PLACES 6 AND 7

Mr. Smith made a motion, seconded by Mr. Brockriede, to call an election to elect Board members for Places 6 and 7 on the Board of Directors, said election to be held May 1, 2021, at Electra Elementary School Cafeteria. The motion carried unanimously.

CONSIDER RENEWAL OF DIRECTORS' & OFFICERS' INSURANCE POLICY

Mrs. McCain presented a renewal quote of \$18,034 for the Directors' and Officers' insurance policy. This policy includes Directors' and Officers', Crime/Theft, and Fiduciary Liability that covers billing errors. This is an increase from last year of \$2,180. Mrs. Rodgers made a motion to approve the quote, Mr. Brockriede seconded, and the motion carried unanimously.

APPROVAL OF INVESTMENT POLICY

Mrs. McCain presented a resolution to adopt the Investment Policy for the Board's approval. No changes to the Policy are recommended. Mr. Smith moved to approve the resolution. Mr. Sanford seconded, and the resolution was unanimously approved. It is attached to and made a part of these minutes.

APPROVAL OF QUALIFIED BROKERS LIST

Mrs. McCain presented the Qualified Brokers List required by the Investment Policy for the Board's review and approval. No changes are recommended at this time. Mrs. Rodgers moved to approve the list as presented. Mr. Smith seconded, and the vote to approve the Qualified Brokers List was unanimous.

QUARTERLY QAPI REPORT

Mrs. McCain presented the QAPI report consisting of the QA statistics and Hospital Consumer Assessment of Healthcare Providers and Systems (HCAHPS) results through the fourth quarter of 2020. No action was taken.

APPROVAL OF TAX RESALE DEED

Mrs. McCain requested approval of a tax resale deed for property in Electra, TX located at 300 E Glisson St. Mrs. Rodgers moved to approve the tax resale deed as presented. Mr. Brockriede seconded, and the motion carried unanimously.

ADJOURNMENT

There being no further business to come before the Board, Mr. Smith made a motion to adjourn. Mr. Sanford seconded, and the Board voted unanimously to adjourn at 7:05 p.m.

Johnny Miller, Chairman

Stuart Smith, Secretary