

**ELECTRA HOSPITAL DISTRICT
ELECTRA MEMORIAL HOSPITAL
BOARD OF DIRECTORS MEETING
DECEMBER 28, 2020**

Chairman Johnny Miller called the regular meeting of the Board of Directors to order at 6:05 p.m. in the Education Center at Electra Memorial Hospital, 1207 S. Bailey St, Electra, Texas. Board members present were Mr. Miller, Billy Don Clark, Roger Sanford, Stuart Smith, Paula Rodgers, and Carol Bourland. James Brockriede was absent. Others present were Rebecca McCain, CEO/Administrator and Ginnie Holmes, CFO.

Mr. Clark gave the invocation.

PUBLIC COMMENT

None

BOARD EDUCATION – VACCINE DISTRIBUTION

Mrs. McCain reviewed the Texas COVID-19 vaccine allocation and distribution list as posted on the DSHS website. The hospital received an initial allotment of 300 doses and Iowa Park Clinic was allotted 500 doses of the Moderna vaccine. All of those will be administered by the end of this week. The staff is preparing for vaccine clinics in Electra and Iowa Park, as well as planning for second dose clinics and the possibility of 1st and 2nd dose overlap.

Thus far, we have been able to get one additional dose from the 10-dose vials with no waste, which has allowed us to inoculate 10% more people than originally anticipated.

No action was taken.

CONSIDER CONSENT AGENDA ITEMS

Mrs. Rodgers moved to approve the consent agenda items as presented. The consent agenda is attached to and made a part of these minutes. Mr. Clark seconded, and the motion carried unanimously.

MEDICAL STAFF REPORT

Mr. Clark presented the November statistics to the Board. November included 39 admissions for 212 patient days, 6 swing bed admissions for 106 patient days, 9 observation days, and 190 emergency department visits.

CONSIDER MEDICAL STAFF APPOINTMENT

Mrs. McCain presented the following practitioner as approved and recommended by the Medical Staff for appointment to the following category:

Courtesy Medical Staff: Angela Tseng, MD Southwest ER Physician

On motion by Mr. Clark, seconded by Mr. Sanford, the Board unanimously approved the appointment as recommended.

PURCHASE OF TYPE I AMBULANCE

Mrs. McCain requested approval of the purchase of a Type I ambulance in the amount of \$190,935. The cab will be separate from the box, which will protect the driver during transport of COVID-19 or other pandemic patients. Mr. Clark made a motion to approve the purchase, Mrs. Rodgers seconded, and the motion carried unanimously.

CONSIDER APPROVAL OF FINAL CONSTRUCTION DOCUMENTS

Mrs. McCain presented for approval the final construction documents for the Rehab Expansion project as prepared by Guide Architects. Mr. Sanford moved to approve the documents. Mr. Clark seconded, and the motion carried unanimously.

CONSIDER APPROVAL OF GEOTECH SERVICES

Mrs. McCain presented a quote in the amount of \$12,247 for Geotech services for the Rehab Expansion project. Mrs. Rodgers made a motion to approve the services. Mr. Smith seconded, and the motion carried unanimously.

CONSIDER APPROVAL OF DSRIP BONUSES FOR DY9 AND DY10

Mrs. McCain requested approval of a DSRIP Bonus program for DY9 and DY10 for employees. The Bonus structure utilizes up to 20% of the DSRIP funds received each year. Mr. Clark made a motion to approve the DSRIP bonuses, Mr. Smith seconded, and the motion carried unanimously.

CONSIDER APPROVAL OF CONTRACT WITH TORCH CIN, LLC

Mrs. McCain reviewed the contract with TORCH Clinically Integrated Network (CIN), LLC. A CIN will provide more leverage and the opportunity for better pricing from commercial payers. Mr. Sanford moved to approve the contract. Mrs. Rodgers seconded, and the motion carried unanimously.

ANNUAL REVIEW OF ELECTRA HOME HEALTH QUALITY IMPROVEMENT PLAN

Mrs. McCain presented the Electra Memorial Hospital Home Health Quality Assurance Plan for the Board's review and approval. There have been no changes since last year. Mr. Smith moved to approve the Plan as presented. Mr. Clark seconded, and the motion carried unanimously.

RENEWAL OF INSURANCE POLICY

Mrs. McCain discussed the property and general liability policy renewal for Goldsmith's Drug, Iowa Park Pharmacy, and Electra Medical Supply with the Board. Mr. Clark moved to give Mrs. McCain the authority to negotiate the renewal. Mr. Sanford seconded the motion, which was approved unanimously.

RENEWAL OF WORKERS COMPENSATION INSURANCE POLICY

Mrs. McCain presented the workers compensation insurance policy renewal with Texas Mutual. The renewal premium is estimated to be \$39,472 but will be paid monthly based on payroll expenses. Mr. Sanford moved to approve the renewal as presented. Mr. Smith seconded the motion, which was approved unanimously.

CONSIDER APPROVAL OF JULY 2nd INDEPENDENCE DAY CELEBRATION

Mrs. McCain proposed a July 2nd Independence Day Celebration to be held at the Hospital. The Celebration would most likely include tent, tables, and chair rental, food and games. Mr. Clark moved to approve the Celebration. Mr. Sanford seconded the motion, which was approved unanimously.

APPROVAL OF JULY 2nd CELEBRATION FIREWORKS CONTRACT

Mrs. McCain presented a contract with Rushing's Pyrotechnics LLC for a firework show on July 2nd. Mr. Clark made a motion to approve the contract in the amount of \$10,000. Mrs. Rodgers seconded, and the motion carried unanimously.

APPROVAL OF TAX RESALE DEEDS

Mrs. McCain requested approval of tax resale deeds for properties in Electra, TX located at 504 E Harrison Ave, 500 E Harrison Ave, 400 E Franklin Ave, 422 N Electra St, and 807 N Main St. Mr. Sanford moved to approve the tax resale deeds. Mrs. Rodgers seconded, and the motion carried unanimously.

ADJOURNMENT

There being no further business to come before the Board, Mr. Smith made a motion to adjourn. Mr. Sanford seconded, and the Board voted unanimously to adjourn at 6:48 p.m.

Johnny Miller, Chairman

Stuart Smith, Secretary