

**ELECTRA HOSPITAL DISTRICT
ELECTRA MEMORIAL HOSPITAL
BOARD OF DIRECTORS MEETING
NOVEMBER 25, 2019**

Chairman Johnny Miller called the regular meeting of the Board of Directors to order at 6:07 p.m. in the Education Center at Electra Memorial Hospital, 1207 S. Bailey St, Electra, Texas. Board members present were Mr. Miller, Billy Don Clark, John Prickett, Roger Sanford, Stuart Smith, Paula Rodgers and Carol Bourland. Others present were Rebecca McCain, CEO/Administrator; Ginnie Holmes, CFO; and Cassie Fisher, Director of Business Development.

Mr. Sanford gave the invocation.

PUBLIC COMMENT

None

PRESENTATION BY CASSIE FISHER, DIRECTOR OF BUSINESS DEVELOPMENT

Ms. Fisher introduced herself to the Board and discussed her background. She is originally from Iowa Park and hold a master's degree in Literature. She highlighted her strategies for establishing relationships with providers in order to convey awareness about Electra Hospital District services. She explained that it takes time to build relationships, but it is worthwhile long-term. Since Ms. Fisher's employment, referrals have increased significantly.

BOARD EDUCATION – WHAT IS A RURAL HOSPITAL?

Mrs. McCain presented the many definitions of a rural hospital. The rural hospital definition can change between government agencies at the state and federal levels. Other definitions are based on population, program parameters, state and local rules and laws. The handout can be located at <https://www.torchnet.org/advocacy--rural-hospital-information.html>. No action was taken.

CONSIDER CONSENT AGENDA ITEMS

Mr. Clark moved to approve the consent agenda items as presented. The consent agenda is attached to and made a part of these minutes. Mr. Prickett seconded, and the motion carried unanimously.

MEDICAL STAFF REPORT

Mr. Clark presented the October statistics to the Board. October included 16 admissions for 53 patient days, 10 swing bed admissions for 148 patient days, 11 observation days, and 222 emergency department visits.

Snehal Mehta, MD	Radiology
Charles Myers, DO	Radiology
Supratik Moulik, MD	Radiology
Barbara Newman, MD	Radiology
Sarah H. Orrin, MD	Radiology
Golden Pan, MD	Radiology
Sachin Parikh, MD	Radiology
Stephen Parven, MD	Radiology
Saiyyeda Rahman, MD	Radiology
Jorge Ramirez, MD	Radiology
Erik Richter, MD	Radiology
Scott Serlin, MD	Radiology
John Sullivan, MD	Radiology
David Tharp, MD	Radiology
Benson Tran, MD	Radiology
Nowice Trexler, MD	Radiology
Synda Vandenmooter, MD	Radiology
Mehrzal Zarghouni, MD	Radiology

On motion by Mr. Clark, seconded by Mr. Sanford, the Board unanimously approved the reappointments as recommended.

CONSIDER MEDICAL STAFF APPOINTMENTS

Mrs. McCain presented the following practitioners as approved and recommended by the Medical Staff for appointment to the following categories:

Courtesy Medical Staff:	Ahmed Mattar, MD	Concord
	Joel Rubin, DO	Concord
	Courtney Washington, DO	Concord
	Shawn Zarr, MD	Concord
	Jack Drew, MD	Radiology
	Stephanie Heinlen, MD	Radiology
	Peter Holt, MD	Radiology
	Danit Talmi, MD	Radiology

On motion by Mr. Clark, seconded by Mr. Sanford, the Board unanimously approved the appointments as recommended.

CONSIDER ENGAGING DURBIN & COMPANY, LLP FOR COST REPORT PREPARATION

Mrs. McCain recommended engaging Durbin & Company, LLC for the preparation of the Cost Report. Durbin & Company, LLC currently provides audit services. Moving the Cost Report preparation to the same firm will improve efficiency. On motion by Mr. Smith, seconded by Mr. Sanford, the Board unanimously approved engaging Durbin & Company, LLC as recommended.

PURCHASE OF FIREWALLS

Mrs. McCain requested approval of the purchase of firewalls for the hospital, Iowa Park Clinic and Imagination Station Child Care Center. The total cost of the firewalls is \$25,266.40. Mr. Sanford made a motion to approve the purchase. Mr. Smith seconded, and the motion carried unanimously.

CONSIDER APPROVAL OF CONTRACT WITH THOMAS DELIZIO, MD

Mrs. McCain presented the contract with Thomas DeLizio, MD for 2020. No changes were made from the 2019 contract, other than the dates. Mr. Prickett made the motion to approve, Mr. Clark seconded, and the motion carried unanimously.

CONSIDER APPROVAL OF EMERGENCY ROOM PHYSICIAN CALL SCHEDULE

Mrs. McCain presented the Emergency Physician Call Schedule for January - June 2020 for the Board's approval. Mr. Clark moved to approve the call schedule as presented. Mrs. Rodgers seconded the motion, which was approved unanimously.

APPROVAL OF EMPLOYEE EDUCATION ASSISTANCE LOAN APPLICATION

Mrs. McCain presented an Employee Education Assistance loan application from April Shelley. Mrs. Shelley would like to use the loan to aid in becoming a Certified Wound Care Nurse. Mr. Clark made a motion, seconded by Mrs. Rodgers to approve the application. The motion carried unanimously.

ADJOURNMENT

There being no further business to come before the Board, Mr. Smith made a motion to adjourn. Mr. Sanford seconded, and the Board voted unanimously to adjourn at 7:18 p.m.

Johnny Miller, Chairman

Stuart Smith, Secretary