

**ELECTRA HOSPITAL DISTRICT
ELECTRA MEMORIAL HOSPITAL
BOARD OF DIRECTORS MEETING
AUGUST 23, 2021**

Due to construction, the Board meeting was moved to the Hospital Dining Room. Chairman Johnny Miller called the regular meeting of the Board of Directors to order at 6:05 p.m. in the Dining Room at Electra Memorial Hospital, 1207 S. Bailey St, Electra, Texas. Board members present were Mr. Miller, Billy Don Clark, Roger Sanford, Stuart Smith, Paula Rodgers, Carol Bourland, and James Brockriede. Others present were Rebecca McCain, CEO/Administrator; Ginnie Holmes, CFO; and Kera Alaniz, Electra Medical Clinic Manager.

Mr. Sanford gave the invocation.

PUBLIC COMMENT

None

PRESENTATION BY KERA ALANIZ, ELECTRA MEDICAL CLINIC MANAGER

Mrs. Alaniz introduced herself to the Board and discussed her background. Mrs. Alaniz started her employment at Electra Hospital District (EHD) in 2011 as an Administrative Assistant. She later transitioned to Registration Specialist for the hospital, and in 2018 became the Electra Medical Clinic (EMC) Business Office Manager and DSRIP Liaison. In addition to managing EMC, she monitors DSRIP measures and performs chart audits. Recently, Mrs. Alaniz assisted with the initial Rural Health Clinic (RHC) survey for EMC and coordinated drive-through vaccination clinics.

BOARD EDUCATION – COVID-19 VACCINE MANDATES

Mrs. McCain presented COVID-19 Vaccine Mandate education prepared by Kevin Reed and Jennifer Claymon of Reed, Claymon, Meeker & Hargett PLLC. The presentation included a list of hospitals and healthcare systems that are mandating the COVID-19 vaccine and Executive Orders involving vaccines and masks. Currently, according to Executive Order GA-38, “No governmental entity can compel any individual to receive a COVID-19 vaccine administered under an emergency use authorization.”

No action was taken.

CONSIDER CONSENT AGENDA ITEMS

Mr. Clark moved to approve the consent agenda items as presented. The consent agenda is attached to and made a part of these minutes. Mrs. Rodgers seconded, and the motion carried unanimously.

MEDICAL STAFF REPORT

The Medical Staff did not meet this month.

APPROVAL OF PARTICIPATION WITH THE WRIGHT CENTER FOR GRADUATE MEDICAL EDUCATION

Mrs. McCain requested approval of participation in a grant with the Wright Center for Graduate Medical Education. The HRSA Health Workforce Teaching Health Center Graduate Medical Education Program grant would provide support to evaluate the possibility of establishing a rural residency program in Wichita Falls. Mr. Clark made a motion to approve participation with the Wright Center for Graduate Medical Education in a HRSA Health Workforce Teaching Health Center Graduate Medical Education (GME) Program grant. Mr. Smith seconded the motion, which was approved unanimously.

APPROVAL OF PARTICIPATION IN THE WRIGHT CENTER FOR GRADUATE MEDICAL EDUCATION'S RURAL RESIDENCY PROGRAM

Mrs. McCain requested approval of participation in the Wright Center for Graduate Medical Education's Rural Residency Program should it be determined through the Workforce Teaching GME grant that such a program is feasible. Mr. Smith moved to approve the participation as requested. Mr. Clark seconded, and the motion carried unanimously.

PURCHASE OF WELLO STATION X TOUCHLESS SCREENING KIOSKS

Mrs. McCain presented a proposal from welloStationX for the purchase of five (5) touchless screening kiosks. The cost is \$6,450 each for a total of \$32,250. Mr. Smith moved to approve the purchase. Mrs. Rodgers seconded the motion, which was approved unanimously.

PURCHASE OF PLAQUE FOR COVERED WALKWAY

Mrs. McCain requested approval of the purchase of a bronze plaque for the covered walkway entrance. Mr. Clark made a motion to approve up to \$1,500 for the purchase. Mr. Sanford seconded the motion, which was approved unanimously.

APPROVAL OF SKILES GROUP CHANGE ORDERS

Mrs. McCain presented change orders from Skiles Group to the Rehab Expansion for the Board's review and approval. The change orders include \$2,261.04 for additional lockers in the staff lounge; \$10,419.03 for additional millwork; \$3,360.12 for ceiling tile in the pharmacy; \$14,980.09 for the sports net; and \$6,607.62 to expand the nurse call system to the Rehab treatment rooms. Mr. Sanford made a motion to approve the change orders as presented, which was seconded by Mrs. Rodgers and unanimously approved by the Board.

CONSIDER EMPLOYEE EDUCATION ASSISTANCE

Mrs. McCain presented an application for Employee Education Assistance for a fellowship program in Mental health from Brie Heaton, PNP. Mr. Clark made a motion to approve, Mr. Bourland seconded, and the motion carried unanimously.

APPROVAL OF REDEMPTION DEED

Mrs. McCain requested approval of a redemption deed for a property in Electra, TX located at 411 E Glisson St. Mr. Sanford moved to approve the redemption deed. Mrs. Rodgers seconded, and the motion carried unanimously.

2021-2022 BUDGET WORK SESSION

Mrs. Holmes reviewed the FY 2021-2022 Proposed Budget with the Board. The new budget is based on an average daily census of 6.5 patients – 2 acute and 4.5 swing bed days, the actual patient days for the current fiscal year. The proposed budget reflects an increase in net operating revenue of 12.4% and an increase in expenses of 9.14%. The Proposed Budget is based on setting a 2021 tax rate of \$0.375/\$100 valuation. The certified tax roll is down \$24,923,579 from last year's appraised value. Home Health, DME, Goldsmith's, Day Care, Iowa Park Clinic, Iowa Park Pharmacy, Park Clinic, and Ambulance services were also discussed. Discussion was held regarding DSRIP funds for the upcoming year. The 3-year capital expenditure budget was

reviewed with anticipated capital expenditures for equipment, Park Clinic upgrades, and expansion or renovation of additional space.

PROPOSAL OF 2021 TAX RATE

The FY 2021-2022 Proposed Budget is based on tax rate of \$0.375/\$100 of valuation, an increase of \$0.015/\$100 of valuation. The tax collections will be approximately \$30,000 less than last year, even with the increased rate. Mr. Sanford made a motion to propose a tax rate of \$0.375/\$100; Mr. Clark seconded the motion. Mr. Miller asked for a roll call vote, and each member was in favor.

ADJOURNMENT

There being no further business to come before the Board, Mr. Smith made a motion to adjourn. Mrs. Rodgers seconded, and the Board voted unanimously to adjourn at 7:43 p.m.

Johnny Miller, Chairman

Stuart Smith, Secretary