

**ELECTRA HOSPITAL DISTRICT
ELECTRA MEMORIAL HOSPITAL
BOARD OF DIRECTORS MEETING
FEBRUARY 24, 2020**

Chairman Johnny Miller called the regular meeting of the Board of Directors to order at 6:03 p.m. in the Education Center at Electra Memorial Hospital, 1207 S. Bailey St, Electra, Texas. Board members present were Mr. Miller, Billy Don Clark, John Prickett, Roger Sanford, Stuart Smith, Paula Rodgers, and Carol Bourland. Others present were Rebecca McCain, CEO/Administrator & Ginnie Holmes, CFO.

Mrs. Rodgers gave the invocation.

PUBLIC COMMENT

None

BUILDING COMMITTEE REPORT – ROGER SANFORD

Mr. Sanford gave the Building Committee report on interviews of three architectural design firms for the physical therapy expansion project. The firms interviewed were GUIDE Architecture, Harper Perkins Architects, and SLA Architects. He reported on each interview and concluded with the Building Committee's recommendation of Guide Architecture.

CONSIDER CONSENT AGENDA ITEMS

Mr. Clark moved to approve the consent agenda items as presented. Mrs. Rodgers seconded, and the motion carried unanimously. The consent agenda is attached to and made a part of these minutes.

MEDICAL STAFF REPORT

Mr. Clark presented the January statistics to the Board. January included 22 admissions for 68 patient days, 13 swing bed admissions for 238 patient days, 14 observation days, and 203 emergency department visits.

CONSIDER MEDICAL STAFF APPOINTMENTS

Mrs. McCain presented the following practitioners as approved and recommended by the Medical Staff for appointment to the following categories:

Courtesy Medical Staff:	William Frazier, MD	Southwest Medical ER Physician
	Michael Peterson, MD	Southwest Medical ER Physician
	Charles Silvers, MD	Southwest Medical ER Physician
	Donald Simmons, MD	Southwest Medical ER Physician
	James Speed, MD	Southwest Medical ER Physician

On motion by Mrs. Rodgers, seconded by Mr. Prickett, the Board unanimously approved the appointments as recommended.

ENGAGEMENT OF AN ARCHITECTURAL FIRM FOR PHYSICAL THERAPY EXPANSION

Mr. Clark made a motion, seconded by Mr. Smith, to engage GUIDE Architecture for the physical therapy expansion project as recommended by the Building Committee. The motion carried unanimously.

PURCHASE OF CLINIC SOFTWARE FOR PARK CLINIC

Mrs. McCain requested approval of the purchase of clinic software from CPSI/Evident for Park Clinic. The cost is \$57,240. Mr. Clark moved to approve the software. Mrs. Bourland seconded the motion, which was approved unanimously.

CONSIDER ACCEPTING CERTIFICATION OF UNOPPOSED CANDIDATES

Mrs. McCain presented certification that all candidates in the May 2nd election are unopposed and that no write-in candidates filed by the deadline. Mr. Sanford made a motion to approve the certification. Mr. Prickett seconded, and the certification was unanimously accepted. The certification is attached to and made a part of these minutes.

APPROVAL OF RESOLUTION DECLARING EACH UNOPPOSED CANDIDATE AND CANCELING THE MAY 2nd ELECTION

Mrs. McCain requested approval of a resolution declaring each unopposed candidate for the Board of Directors elected to office and canceling the May 2nd election due to candidates being unopposed and declared elected. Mrs. Bourland made a motion to approve the resolution. Mr. Sanford seconded, and the motion carried unanimously. The resolution is attached to and made a part of these minutes.

CONSIDER RENEWAL OF AMBULANCE AND BUSINESS AUTO INSURANCE POLICY

Mrs. McCain presented the renewal quote from Texas Hospital Insurance Exchange (THIE) for the ambulance and business auto insurance policy. The premium is \$8,606, which is an increase of \$1,583 from last year. Mr. Prickett made a motion to approve the quote. Mrs. Bourland seconded, and the policy was unanimously renewed.

CONSIDER PURSUING ASSISTED LIVING SERVICES

Mrs. McCain discussed Assisted Living services with the Board and asked if they would like her to investigate options. Mr. Clark moved to approve, Mrs. Rogers seconded, and the Board voted unanimously for Mrs. McCain to research the rules and regulations and a possible location for Assisted Living services.

CONSIDER RESOLUTION TO APPROVE FINANCIAL IMPROVEMENT PLAN

Mr. Sanford made a motion, seconded by Mrs. Rodgers, to approve a resolution adopting the Financial Improvement Plan as required by the HUD Regulatory agreement. The motion carried unanimously. The resolution is attached to and made a part of these minutes.

APPROVAL OF CONTRACT WITH BRITTANI BILSE CONSULTING, LLC

Mrs. McCain requested approval of a contract with Brittani Bilse Consulting, LLC, which is a renewal of the DSRIP anchor services contract with the addition of services for DSRIP transition and development of a new rural payment model. The retainer is \$60,000 yearly. Mr. Clark moved to approve the contract. Mr. Sanford seconded, and the vote to approve the contract was unanimous.

APPROVAL OF BIOMED CONTRACT WITH STAT BIOMEDICAL, INC.

Mrs. McCain presented the contract with STAT Biomedical, Inc. in the amount of \$8,600 yearly for three years for a total of \$25,800. Mr. Smith moved to approve the contract. Mrs. Bourland seconded the motion, which was approved unanimously.

ADJOURNMENT

There being no further business to come before the Board, Mr. Smith made a motion to adjourn. Mrs. Sanford seconded, and the Board voted unanimously to adjourn at 6:49 p.m.

Johnny Miller, Chairman

Stuart Smith, Secretary